



No. HPPEREC/427/G.I-II/2021 -

Dated:

**The Minutes of meeting held on 22.12.2023 at Chitkara University at
Baddi regarding preparation of Disaster Management Plan**

A special initiative meeting was convened with regard to upgradation and updation of the University Disaster Management Plan was organised, therefore, the Vice Chancellor and Registrar of the University were present who assured to update the University disaster Management Plan as per NDMA/NIDM/UGC guidelines. The following points were discussed in details:-

1. The committee of University Disaster Management Plan must meet every month to sensitize the stake holder/students/ boys and girls who are residing at the hostel for prevention and preparedness purposes.
2. All the campus infrastructure, office building academic blocks and hostel (both boys and girls) should be provided with fire extinguishers and exit plan for emergency evacuation.
3. If any incident occurs or likely to occur in future, each hostel wise team preparedness activities be framed to aware the students about the disaster and if occurs, there should be an evacuation plan also.
4. Identification of hazards-since the HP falls in zone IV and V and Baddi subdivision falls also under vulnerable zone, therefore, all prevention and mitigation management should be taken up immediately for evacuation, search and rescue operation and response mechanism.
5. Due to recent monsoon season and flood disaster had already damaged road connectivity, communication network around the Baddi area, therefore, University authority may also adopt adjoining panchayat for organising awareness camp to the people /stake holders for better communication and preparedness so that how to handle disaster situation in future could be managed effectively.
6. Mock drill - it has been also discussed that regular and quarterly mock drill also to be conducted with the assistance of local police. Home guard, fire service official, local

NDRF team, civil defence and NCC for imparting necessary training search rescue and evacuation process.

The Meeting ended with thanks to the chair and for the chair


(Dr. K.R. Saizal)

H.P. Private Educational Institutions
Regulatory Commission

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Date: 12/11/24

Copy to:-

1. The Secretary (Edu) to the Govt. of HP Shimla-2 for information please.
2. The Special Secretary (DMC cum Rev) to the Govt. of HP Shimla-2 for information please.
3. The VC Chitkara University for information and further necessary action please. It is also directed to prepare the draft DMP of University and after updating and modifying a copy of plan may be sent to the DC, Solan for approval under intimation to this office.
4. The Programmer to upload the minutes on the official website of HPPEREC.


(Dr. K.R. Saizal)

Secretary

H.P. Private Educational Institutions
Regulatory Commission